

## **KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL**

### **April 7, 2011 - Meeting Minutes**

Submitted by: Cheryl Burrows

**MEMBERS PRESENT:** Mark Raaka (HD#2), Darlene Mainwaring (KITTCOM), Rich Elliott (KVFR), DJ Evans (FD#1), Josh DeHerrera (ALS), Obie O'Brien (Gov.), Eric Davis (KVCH), and Jack Horsley, MD (MPD)

**Guests:** Arica French, KITTCOM, Kay Evans (FD#1), and Shannon Larson, Airlift Northwest

**Staff Present:** Cheryl Burrows, EMS Coordinator (Secretary / Treasurer)

**Approve Minutes:** Mark Raaka motioned for approval of the February Council meeting minutes, seconded by Josh DeHerrera. Motion approved.

**Council Membership/By-law Update:** Verified that Lee Hadden is the current representative for S. Cle Elum Fire Department.

### **REGIONAL COUNCIL REPORT:** Coordinator

- 3/24 – SCR Regional Council meeting (Cheryl reported). Minutes available upon request.
  - The SCR Strategic Plan 2009-2012 goals for March thru June were reviewed (distributed to Council).
  - Kittitas County Min/Max recommendations and needs update approved.
  - SCR Strategic Plan Update is in process. Review and feedback is encouraged. Available online at <http://www.kittitascountyems.org/traumacouncil.htm>
- Upcoming SCR Meetings –
  - 4/27-Prevention Planning Retreat, Prosser
  - 5/2 – CQI Meeting, 1800 @ Kadlec Med. Center
  - 5/26 - EMS/TC Council, 1000 @ Prosser FD

### **STATE (DOH) REPORT:** Coordinator

- WAC Update to be out May 15.
- Emergency Cardiac & Stroke System Conferences – 5/17 SeaTac or 6/7 in Spokane, register online
- State Training & Education Workgroup (Cheryl reported) – Minutes available upon request

### **TRAINING/EDUCATION REPORT:** Coordinator

- See March and April Monthly Training Announcements. Training activities are in compliance with FY11 Workplan.
- 5/21 – OTEP Makeup Opportunity (M13-M15), 0900-1500 KCFD#8 (RSVP required)
- 2011 EMT Course (1/25-5/12) in Cle Elum, one student dropped class. Currently 17 students. Class is going well.
- PHTLS (BLS) Course – Date still pending available instructor materials.
- ACLS Renewal Course date is pending availability of the new AHA ACLS instruction materials. (due out in May)
- IV OTEP is scheduled to transition to an online didactic program this year. Published materials are now due to be out in August. OTEP classes postponed until new materials are available. No IV Techs due to recertify this year, so won't be a problem for meeting ongoing training recertification requirements

### **ACTION ITEMS:**

- **Treasurer's Report / Vouchers:** Coordinator
  - **Account Balances & Program Financial Reports** - Reports were distributed for review.  
**Account Balances:**
    - Savings = \$ 6,581.97
    - Checking 2011 = \$ 12,750.39
    - Total Balance = \$ 19,332.36**

**Program Balances:**

- 2011 Office = \$12,337.69)
  - FY11 Training = \$ 6,994.67
- Total Balance = \$ 19,332.36**

**Invoices/Vouchers** - The Council reviewed March vouchers in the amount of \$ 11,123.73 (check #3956 - #3977). Mark Raaka motioned to approve vouchers as presented, Darlene Mainwaring seconded, motion carried. All account activities were available for review.

**Life Support** – Cheryl reported, per Executive Committee minutes, that there was an opportunity to submit training equipment needs to Life Support for some funding that became available. The request had to be submitted right away so Cheryl submitted a request for support towards equipment to support the Cardiac Arrest Outcomes Improvement project. This idea had been discussed by the Council previously. Thanks to Life Support, the Council received \$3,500 to purchase another CPR/Airway Skill reporter manikin for \$3,500. The Council had no objections. Supporting documentation will be sent to Life Support.

- **MCI Plan Review & Update** – Cheryl presented the draft update of the Kittitas County Pre-hospital MCI Plan which now includes the MCI Cards. Rich Elliott provided a review and update of the plan that was sent out prior to meeting. The Council didn't identify any significant changes. Minor changes will include page numbering and minor formatting. Rich Elliott motioned for approval as presented with minor changes, Darlene Mainwaring seconded the motion, motion carried. MCI Plan will be made available on the EMS Office website.
- **COP #3-Triage & Transport (draft update to address ECS Triage & CDC Trauma Triage)** – Representatives for Kittitas County EMS and KVCH ED met with the Yakima EMS/Hospital Cardiac & Stroke Committee to discuss the management of patients between Yakima Regional and Yakima Memorial Hospital under the new state guidelines. Yakima EMS Director recommended a daily rotation the way trauma patients are managed, stroke patients same hospital as neurosurgeon, and cardiac patients opposite trauma center for the day. The Yakima Hospital representatives said they would not agree to a rotational arrangement. Kittitas County representative consensus is for STEMI's and High Risk CA patients be transported in accordance with triage procedure with consideration to current practice patterns, patient preference, and insurance coverage. All recommended changes to COP #3 were reviewed by Council to include review of changes to CDC Trauma Triage Procedure adopted by DOH. DOH gap analysis provided. Jack Horsley motioned for approval as presented with minor changes for clarification, Josh DeHerrera seconded the motion, motion carried.

**NEW & OLD BUSINESS:**

- **Cardiac Arrest QI Project** (update) – 3/30 CA QI Committee met, submitted application to be transitioned from WACAD to WACARES (new state cardiac arrest data collection system), CPR Saturdays scheduled for 5/21-Upper County and 6/4-Lower County in recognition of National EMS Week and National CPR/AED awareness month. Chuck Berg introduced the new Skill reporter manikin during CPR training for law enforcement. The manikin was well received and a successful tool for reinforcing high performance CPR.
- **Training Fee Schedule** – Cheryl informed the Council that the current Training Fee Schedule for instructors and evaluators for initial and ongoing training was last updated in December 2006. Cheryl pointed out that there are no increases in training funds expected from the state. Any increases to the Training Fee Schedule would have to be covered by increased fees for initial training. Council members agreed that a review of the fee schedule rates was not needed at this time.
- **EM Council** – 3/16 reported. Minutes available upon request. Next meeting 4/20, 1030 at KVCH
  - HCC – Working on Resource list to give out with SPHERE cards.
- **Other:**
  - PH Radiation (EPA) update – no threat

- Rich Elliott reported on a noticeable increase in serious suicide attempts in the middle-aged group. KVCH echoed same observation. Healthcare Coalition is working on a plan to target outreach to this population.
- Mark Raaka and Cheryl presented to the Hospital Districts Joint Planning Commission a general overview on the Kittitas County EMS system.
- Vials-of-Life – Resource for public to keep current meds list, medical information and emergency contact information, easy for EMS to locate. Developed and available through King County Medic One Foundation \$1/each. HD#2 received funding to make available to public at no cost. Vials-of life go fast.
- Discussed cooling for Cardiac patients; EMS waiting on hospital, KVCH is getting close; ALNW isn't using cooling except for neonates. Mark Raaka reaching "cooling" protocols for medics.
- Josh DeHerrera is working with other agencies on a pilot program for "The clock strikes U". Youth drinking prevention scheduled for Thorp on 5/19-20.
- KVCH is working on increasing depth in decon team with support from CWU EMS Club.
- ARC Real Hero Dinner is May 3. Purchase dinner tickets through ARC office.
- ALNW is promoting public outreach/education with the turbo prop. Annual user subscriptions are available \$70-\$100.
- KITTCOM fully staffed with two in training.

- **Next Council meeting is scheduled for June 2, 7 p.m. at Cle Elum Fire Department**

**Approved by:**

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Craig McKee, Chairman  
 Lee Hadden, Vice Chairman  
 Kittitas County EMS & Trauma Care Council

**Prepared by:**

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Cheryl Burrows  
 EMS Coordinator  
 Secretary/Treasurer

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Date